Bronchoscope Preparation and Use – Olympus 2.2 Video and Stills Sequence

1. Locate Bronchoscope and Light Source

Image	Tasks	Notes	Script
Shot of key storage rack	A. Get storage area keyB. Locate storage areaC. Locate cabinet	No modelShot in use context	

2. Transport to Patient

3. Remove Broncho	3. Remove Bronchoscope		
Image	Tasks	Notes	Script
	A. Wheel difficult airway cart to treatment areaB. Find cabinet key boxC. Break seal and remove cabinet key	 Close-up Hands only Slow movement 5 second lead in and out 	After locating the bronchoscope and lightsource, break the seal on the cabinet key box and remove the key to unlock the cabinet.
	D. Unlock cabinet	 Close-up Hands only Slow movement 5 second lead in and out 	Get a sterile blue pad and place it on top of the cart to protect the scope from contamination.
	E. Place blue pad on cabinet to protect scopeF. Open Bronchoscope drawer	 Close-up Hands only Slow movement 5 second lead in and out 	
MO			

Show hands taking bronchoscope from drawer	G. Grasp and lift bronchoscope out	 Close-up Hands only Slow movement Careful, light touch with no bending of cable Do not touch flexible scope to avoid 	Carefully remove the scope and avoid bending any portion. Make sure not to touch the fiber optic thin tube at the end of the scope shown in the middle of the frame. You are now ready to connect the
			You are now ready to connect the scope to the lightsource.

Image	Tasks	Notes	Script
	A. Place on stable surface	 Close-up Hands only Slow movement 5 second lead in and out 	
hot of plug into AC No cord	 B. Plug into power source C. Turn on power D. Observe light from an angle E. Replace bulb if needed F. Turn off until needed. 	 Close-up Hands only Slow movement 5 second lead in and out 	

Replace Bulb if Nee	ded		
Shot of switch being turned off Shot of cord being unplugged Show ¾ shot with hand turning light source to show door.	A. Turn off power switch and unplug from AC outletB. Locate bulb door	 ¾ shot of side Turn bronchoscope to show bulb door Close-up Hands only Slow movement 5 second lead in and out 	After you've unplugged the lightsource, locate the bulb door and swing it open. Please note that in this demonstration, the bulb is cool.

C. Open bulb door	 Side shot Close-up Hands only Slow movement 5 second lead in and out 	
D. Pull out bulb drawer	 Side shot Close-up Hands only Slow movement 5 second lead in and out 	Pull out the bulb drawer and carefully release the old bulb by depressing the bulb latch.
E. Release old bulb	 Side shot Close-up Hands only Slow movement 5 second lead in and out 	
F. Remove the bulb	 Do not pull on the wires. Use the bulb outlet. Close-up Hands only Slow movement 5 second lead in and out 	Grasp the bulb from the side and the wire harness. Gently rock the bulb and pull it out of the harness.
G. Release and remove the spare bulb	 Do not touch the front of the bulb Side shot Close-up Hands only Slow movement 5 second lead in and out 	Release the spare bulb and avoid touching the front of the bulb.

	H.	Install the spare bulb		Do not touch the front of the bulb Do not pull on the wires. Use the bulb outlet. Carefully match the outlet holes with the bulb prongs Side shot Close-up Hands only Slow movement 5 second lead in and out	Insert the spare bulb into the wire harness by matching up the outlet holes to the bulb pins.
Shot shows light coming on.	I.	Plug in power source and turn on light source to test bulb.	•		Insert the bulb in the bulb mount. Place the bottom of the bulb in first and secure the bulb latch. Push in the bulb drawer and close the bulb door. Plug the lightsource into the electrical outlet.

5. Attach Bronchoscope

Image	Tasks	Notes	Script
	A. Insert scope plug	 Go straight in; no bending or rocking motion. Close-up Hands only Slow movement 5 second lead in and out 	
	B. Verify that light source is on.	 Close-up Hands only Slow movement 5 second lead in and out 	

6. Use and Clean Bronchoscope

o. Use and Clean Bronchoscope			
Image	Tasks	Notes	Script
	 A. Pour NSS into sterile specimen cup and fill halfway. Replace lid loosely and have on stand-by. B. Place lubricant on gauze and have on stand-by. (May need to lubricate tip of scope to help wit insertion into nare, plastic adaptor, etc) C. Make sure suction equipment is on and functioning with appropriate catheters. D. Assist physician E. Turn on air as needed F. Adjust brightness as needed 	 Close-up Hands only Slow movement 5 second lead in and out 	
	 G. Turn off light source – air and main power H. Detach bronchoscope from light source 	 Close-up Hands only Slow movement 5 second lead in and out 	
	 I. Send scope for cleaning (Dirty scopes are taken to the Endoscopy dirty processing room in the OR and placed in Endozyme for cleaning. The Respiratory Equipment Technician is notified for processing of the dirty scope Monday thru Friday 7 – 4 pm.) 	 Long shot 	

	J. Verify return of bronchoscope to cart	Close-up
MO		